**Management Board**

**Terms of Reference**

The Peninsula CLAHRC Management Board has the following terms of reference:

(i) To have oversight of the governance and management structure of PenCLAHRC.

(ii) To have oversight of the performance of PenCLAHRC against its objectives.

(iii) To monitor progress within PenCLAHRC and its themes to ensure that tangible outcomes are being delivered.

(iv) To review performance of PenCLAHRC within its second five year funding phase and recommend appropriate action to assure the collaboration’s longer term sustainability.

(v) To advise on effective links with partner organisations

(vi) To advise on and assist with interfaces with key external bodies including the Department of Health and the National Institute for Health Research.

(vii) To oversee the dissemination of information to both internal and external stakeholders in health and social care.

(viii) To ensure that progress reports and budgetary information are available as necessary to the appropriate governing bodies of the partners.

(ix) To establish and review a risk register.

(x) The Board will normally meet twice in a year, in autumn and spring.

**Membership**

Members should be aware that minutes from this committee could be made available in response to a Freedom of Information Act request. Further, in the spirit of openness and transparency, a list of members and a summary version of the approved minutes is published on the internet at <http://clahrc-peninsula.nihr.ac.uk/management.php>

Use of names in the minutes themselves will be kept to a minimum but we would like to use names, rather than roles, in the list of those attending or sending apologies. This could imply transfer of personal data about members outside the European Economic Areas and, if any member is concerned that this would cause them harm, they have the right to request that their name or other identifier be excluded from the minutes or other papers. Please contact the Secretary if you wish to exercise your right to do this.

|  |  |  |
| --- | --- | --- |
| Non-Executive Director recruited from one of the partner organisations (in the Chair)  |  | Professor Mary Watkins |
| The Managing Director of the South West Peninsula Academic Health Science Network |  | Mr Renny Leach |
|  |  |  |
| **A representative of each of the partner universities nominated by the Vice Chancellor** |
|  |  |  |
| A representative of the University of Exeter |  | Professor Steve Thornton |
| A representative of the University of Plymouth |  | Professor Oliver Hanemann |
|  |  |  |
| **A representative of each of the partner health organisations nominated by the CEO**: |
|  |  |  |
| Cornwall Partnership NHS Foundation Trust |  | Phil Confue |
| Devon Partnership NHS Trust |  | Helen Smith |
| Kernow Clinical Commissioning Group |  | Colin Philip  |
| NHS England Bristol, North Somerset, Somerset and South Gloucestershire |  | Anthony Farnsworth  |
| NHS England Devon, Cornwall and Isles of Scilly  |  | Doctor Shelagh McCormick |
| Northern Devon Healthcare NHS Trust |  | Alison Diamond |
| Northern, Eastern and Western Devon Clinical Commissioning Group (NEW Devon CCG) |  | Tim Burke, Chair |
| Plymouth Community Healthcare |  | Dr William Lee |
| Plymouth Hospitals NHS Trust |  | Ann James |
| Royal Cornwall Hospitals NHS Trust |  | Dr Duncan Browne |
| Royal Devon & Exeter NHS Foundation Trust |  | Martin Cooper |
| Somerset Clinical Commissioning Group |  | Dr Ian Lewin |
| Somerset Partnership NHS Foundation Trust |  | Mr Andy Harewood |
| South Devon Healthcare NHS Foundation Trust |  | Mrs Jane Viner |
| South Devon and Torbay Clinical Commissioning Group |  | TBC |
| South Western Ambulance Service NHS Trust |  | Ken Wenman, Chief Executive |
| Taunton & Somerset NHS Foundation Trust |  | Dr Justin Pepperell |
| Torbay and Southern Devon Health and Care NHS Trust |  | Jacquie Phare |
| Yeovil District Hospital NHS Foundation Trust  |  | Barbara Williams-Yesson |
| Public Health England |  | Professor Debra Lapthorne |
|  |  |  |
| Representatives of the Peninsula CLAHRC Public and Patient Involvement Group (PenPIG) |  | On Rotation |
|  |  |  |
| **Representatives of the PenCLAHRC Executive Group:** |
|  |  |  |
| The Director of PenCLAHRC |  | Professor Stuart Logan |
| The PenCLAHRC Deputy Director (Plymouth) |  | Professor Richard Byng |
| The PenCLAHRC Deputy Director (Exeter) |  | Professor Ken Stein |
| A representative of the PenCLAHRC Theme Leads |  | Professor Nicky BrittenProfessor Charles AbrahamProfessor Chris HydeProfessor Dave Richards |
| Secretary to the Management Board |  | Mrs Joanna Shuttleworth |
|  |  |  |
|  |  |  |