

Management Board

The unconfirmed minutes of the eighth meeting held at 10.00 on Wednesday 9th November via video-conference in meeting room 8, John Bull Building, Tamar Science Park, Plymouth, room G005, Veysey Building, off Salmon Pool Lane, Exeter, and F10, the Knowledge Spa, Truro.

Attendees

Peninsula College of Medicine and Dentistry (PCMD)	Professor Steven Thornton (in the Chair) College Dean
South Western Ambulance Service Trust	Sarah Black Research and Audit Manager
Peninsula CLAHRC	Professor Nicky Britten Lead for PPI ¹ and Evaluation
NHS Devon	Steve Brown Assistant Director of Public Health
Northern Devon Healthcare NHS Trust	Mr Mark Cartmell Clinical Lead for Research
Royal Devon and Exeter NHS Foundation Trust	Vaughan Lewis Joint Medical Director
Peninsula CLAHRC	Jim Harris PPI representative
Peninsula CLAHRC	Elaine Hewis PPI representative
University of Exeter	Professor Janice Kay Deputy Vice Chancellor
Health Innovation and Education Cluster (South West)	Sasha Karakusevic Director
Peninsula CLAHRC	Professor Stuart Logan Director
Peninsula Dental School	Mona Nasser Clinical Lecturer in Evidence-Based Dentistry
NHS Cornwall	Felicity Owen Director of Public Health
University of Plymouth	Professor Mary Watkins Deputy Vice Chancellor
Secretary to the Management Board	Helen Papworth Operational & Finance Manager
Apologies:	
South Devon Healthcare NHS Foundation Trust	Professor Ben Benjamin Consultant in Acute Medicine
NHS Plymouth	Kevin Elliston Interim Associate Director of Public Health
Torbay Care Trust	Anthony Farnsworth Chief Executive
Peninsula CLAHRC	Professor Bob Freeman Locality Lead representative

¹ Public and Patient Involvement
hpapworth

NHS South West	Richard Gleave Director of Programme Implementation
Peninsula CLAHRC	Professor Christian Gericke Deputy Director (Plymouth)
NHS Plymouth	Debra Laphorne Director of Public Health
Plymouth Hospitals NHS Trust	Alex Mayor Medical Director
Peninsula Dental School	Professor David Moles Director of Postgraduate Research & Training
NHS Devon	Dr Virginia Pearson Director of Public Health
NHS Devon and Torbay Care Trust	Tracey Polak Assistant Director of Public Health
Peninsula CLAHRC	Professor Dave Richards Theme Lead representative
PCMD	Professor Angela Shore Vice Dean (Research)
Peninsula CLAHRC	Professor Ken Stein Deputy Director (Exeter)
Devon Partnership Trust	Iain Tulley Chief Executive
Peninsula Comprehensive Local Research Network	Professor Anthony Woolf Clinical Director

01/11-12 Membership and Terms of Reference

APPROVED:

The draft membership and terms of reference for the Peninsula CLAHRC Management Board for 2011/12 (PCMB 01/11-12), noting:

- (a) That following the departures of Paul Roberts (Plymouth Hospitals NHS Trust) and Peter Colclough (Royal Cornwall Hospitals Trust), new representatives for the Management Board were being sought from the organisations' Acting Chief Executives.
- (b) That the Chair had nominated Professor Angela Shore, Vice Dean (Research) for PCMD, to join the Board.
- (c) That representation from the PenCLAHRC Public Involvement Group was drawn on rotational basis from the whole group.

02/11-12 Minutes

APPROVED:

The minutes of the seventh meeting of the Peninsula CLAHRC Management Board held on 20th April 2011 (PCMB 02/11-12) were approved.

03/11-12 Matters Arising

- (a) Second funding round for CLAHRCs
(minute 12/10-11(a) (ii) refers)

REPORTED:

- (i) That a series of positive discussions had occurred between CLAHRCs and NIHR but that the minister had yet to make a formal decision.
- (ii) That, depending on the passage of the Health and Social Care Bill, a call was anticipated early in 2012.

- (b) Applications and Awards associated with the University of Exeter Science Strategy Translational Medicine theme
(minute 13/10-11(c) refers)

RECEIVED:

A paper, prepared by the University of Exeter's Research and Knowledge Transfer office, summarising applications and awards associated with the Science Strategy programme (PCMB 03/11-12), noting that the paper had been provided in addition to the list of PenCLAHRC grant applications and publications (PCMB 17/10-11).

04/11-12 Governance

CONSIDERED:

- (a) An oral report from the Director describing the activities of the PenCLAHRC Executive Group since the last meeting, noting;
- (i) That the Executive Group continued to meet monthly and provide a forum for engagement with academics and clinicians directly involved in PenCLAHRC.
- (ii) That the NIHR Service Delivery and Organisation (SDO) programme had funded four external evaluations of the CLAHRCs and that one team, from RAND Europe and Brunel University, were exploring the PenCLAHRC model in more depth.
- (iii) That the implementation of the communications strategy was progressing with the website re-launched and an e-newsletter planned.
- (iv) That the issue of engaging with the new commissioning groups was raised, noting the continuing importance of the [QIPP](#)² agenda and how to demonstrate where PenCLAHRC activities were adding value to the local health service.
- (b) An oral report from the Director on the University of Exeter's Science Strategy Translational Medicine Theme, noting;

² Quality, Innovation, Productivity and Prevention.

- (i) That the Translational Medicine theme was expanding its scope and promoting engagement between university departments and PCMD.
- (ii) That a retreat for researchers and clinicians around diagnostics was being planned early in 2012 through the [Bridging the Gaps](#) initiative.

RECEIVED:

- (c) A summary of the main business of the meetings of the PenCLAHRC Executive Group since April 2011 (PCMB 04/11-12).
- (d) The draft, unconfirmed minutes of the University of Exeter's Science Strategy Translational Medicine Management Board meeting held on 24th October 2011 (PCMB 05/11-12).

05/11-12 Reporting and Performance Management

RECEIVED:

- (a) The second annual report financial report to NIHR covering the period 1st April 2010 – 30th March 2011 (PCMB 06/11-12), noting:
- (b) An updated list grant applications and publications arising from PenCLAHRC since April 2011 (PCMB 07/11-12), noting:
 - (i) That the grant applications and publications could be presented under academic themes, although it was recognised that some activities could be associated with several different areas.
 - (ii) That fewer applications for funding had been submitted recently compared to the same time period in the previous year. However, the outcome of a number of significant bids was awaited.
 - (iii) That the average impact factor of publications had been presented and some journals had a low rating. It was reported that for specialist areas in which practitioners were interested the best quality journals were low scoring compared to more generalist, high profile publications.

06/11-12 Risk Management

CONSIDERED:

A report, with appendix, on the current version of the Peninsula CLAHRC Risk Register (PCMB 08/11-12), noting:

- (a) That, noting the risk of failure to understand and engage with the new NHS organisational structures, it was agreed that the membership of PenCLAHRC would need to be reconsidered for any future bid.
- (b) That the risk that PenCLAHRC's implementation research activities were not being evaluated could now be reduced in the light of a number of projects beginning to come to fruition.

07/11-12 Engagement by Design[®] modelQuestion Generation and Prioritisation

RECEIVED:

A report from the Lead for Question Generation and Prioritisation, Professor Ken Stein, regarding the fourth round which concluded in June 2011 (PCMB 09/11-12), noting;

- (a) That three questions had been selected for further development:
 - (i) Can group singing help long term aphasia?
 - (ii) Is an internet based (Behavioural Activation) treatment for postnatal depression effective in reducing symptoms of depression?
 - (iii) How could we implement a structured training package delivered by a multidisciplinary team to people with Type 2 diabetes within 3 months of being identified as high risk of foot ulcers, with the aim of reducing the presentations of foot complications?
- (b) That the frequency of new generation rounds had been reduced to help manage available resources and provide outputs within PenCLAHRC's initial funding period.

08/11-12 Project Plan

RECEIVED:

The Project Plan for the Peninsula CLAHRC (PCMB 10/11-12) noting:

- (a) That the main recruitment phase had been completed except for extension of short-term contracts and replacements for resignations
- (b) That the Plan now incorporated an indicative timescale for a bidding process for further funding.

09/11-12 Any Other Business

RECEIVED:

A presentation from the Director, based on that given at the NIHR Senior Leaders Annual Meeting on 31st October 2011, noting;

- (a) That PenCLAHRC strategic approach was based on an interpretation of the NIHR's original funding call as a direct response to the [Chief Medical Officer's Report of the High Level Group on Clinical Effectiveness](#).
- (b) That whilst all CLAHRCs had common themes – partnership, patient-focused, with an emphasis on impact – PenCLAHRC's approach was to carry out genuinely joint research based on service and patient need on the assumption that it is more likely to be implemented.

- (c) That the linear model of translational from evidence into practice had proved inadequate as applied within PenCLAHRC: this approach separated the research from those who need to use it, leading to the resulting evidence not being in a helpful form.
- (d) That PenCLAHRC had made a significant investment to support public and patient involvement to ensure that service users were directly involved in the prioritisation, design and conduct of research.
- (e) That three case studies provided evidence that for PenCLAHRC confirmed that its fundamental assumptions and, therefore, its strategic approach, had been correct:
 - (i) A NIHR-funded randomised control trial on the use of a cheap anti-haemorrhaging drug had been published in the Lancet but the academic had been unable to influence policy-makers to implement it nationally. The relationships established by PenCLAHRC through clinical decision-making workshops and the Peninsula Health Technology Commissioning Group combined with the existing network of acute clinicians, led to local implementation within six months.
 - (ii) A service user's question, facilitated by the local NIHR Stroke Research Network, was prioritised and developed into a project on stroke rehabilitation, demonstrating how public involvement can lead to research on questions that really matter.
 - (iii) The academic outcome of an operational research project, which demonstrated the potential impact on patients of changes to the licence for a thrombolytic drug, challenged the team to improve the process to ensure treatment happened as soon as possible. This involved working with the clinician and service manager, the ambulance and acute trusts.
- (f) That that these case studies would be invaluable for the PenCLAHRC communications strategy and any presentation for further funding.
- (g) That the Director would be invited to local NHS senior management meetings to give this presentation to wider audiences.

10/11-12 Date of Next Meeting

REPORTED:

That the next meeting of the PenCLAHRC Management Board would be held on Wednesday 18th April 2012, 1000 – 1200, via video-conference in meeting room 8,hgn John Bull Building, Tamar Science Park, Plymouth, G005, Veysey Building, Salmon Pool Lane, Exeter and F05, the Knowledge Spa, Truro.